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Government
Publications

A BIBLIOGRAPHY
OF
INFORMATIONAL
PAMPHLETS AND BROCHURES

*The Ontario Ministry of
Citizenship and Culture*



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**A BIBLIOGRAPHY OF
INFORMATIONAL PAMPHLETS
AND BROCHURES**



Newcomer Services Branch
Ministry of Citizenship and Culture
77 Bloor Street West, 5th Floor
Toronto, Ontario
M7A 2R9
965-9919

January, 1985

Editorial:

The "Bibliography of Informational Pamphlets and Brochures" is produced by the Newcomer Services Branch, Ministry of Citizenship and Culture. This publication is a comprehensive listing of pamphlets and brochures which describe programs and services offered by government and community agencies to assist in newcomers' integration and adaptation to Ontario.

This listing contains over 300 items, many of which are available in several languages. It is intended as a resource for counsellors and teachers.

To facilitate easy access to materials, the publication is divided into two sections - providing information by category and by source. To assist you in ordering by topic, the first section lists materials according to category e.g. Children, Employment, Transportation, etc. It includes the title of the brochure or pamphlet, the source, a brief description of the content and the language editions available for each item. The second section contains information by source listing government departments and community agencies and the materials they produce.

Although the "Bibliography of Informational Pamphlets and Brochures" will be updated periodically a publication of this nature is difficult to be all inclusive and current. As a teacher or counsellor, you may become aware of other brochures or pamphlets which have proved helpful in your work with newcomers but are not listed in the Bibliography. We welcome your assistance in expanding the listing.

This Bibliography is available free of charge, one per office or school, by contacting:

Newcomer Services Branch
Ministry of Citizenship and Culture
77 Bloor Street West, 5th Floor
Toronto, Ontario
M7A 2R9

Telephone: 965-9919

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CARS AND DRIVING

Buying or Selling a Car Privately? (English, Chinese*) - Regulations and procedures on selling or buying a car privately. MINISTRY OF TRANSPORTATION AND COMMUNICATIONS

Car Insurance Explained - An information guide explaining car insurance policies for Canada. INSURANCE BUREAU OF CANADA

Driver's Handbook - Explains traffic laws, good driving practices and skills for drivers in Ontario. MINISTRY OF TRANSPORTATION AND COMMUNICATIONS

Driver's Manual: Adapted for Adult New Readers - Factual information on Ontario's driving rules for new adult readers. MINISTRY OF TRANSPORTATION AND COMMUNICATIONS

Fragile Cargo - Explains child restraints and how to purchase the child safety seat for use in a car. (THE) ONTARIO SAFETY LEAGUE

Life is Precious: Choosing and using child safety seats - An illustrated brochure which outlines different types of safety seats (available for different age groups/sizes) and provides guidelines/hints, on proper installation and use of. MINISTRY OF TRANSPORTATION AND COMMUNICATIONS

Passport to Toronto - Information on Toronto's traffic laws. METRO SAFETY COUNCIL

The Nuts and Bolts of Car Repair - Outlines maintenance/repair checklist, explains costs and guarantees, defines transmission terms and the Business Practice and Motor Vehicle Dealers Acts. MINISTRY OF CONSUMER AND COMMERCIAL RELATIONS

Tips on Buying a Car and Rust Inhibition - Gives hints on choosing a (car) dealer, what to look for in a used car, importance of the contract, and also explains types of rust protection available. MINISTRY OF CONSUMER AND COMMERCIAL RELATIONS

Truck and Bus Driver's Manual - Provides information on how to operate these vehicles, and the standards required to obtain the licence. MINISTRY OF TRANSPORTATION AND COMMUNICATIONS

Welcome to Ontario - Information on Ontario's traffic laws (drivers licence, seat belts, signs, passing cars, lights). MINISTRY OF TRANSPORTATION AND COMMUNICATIONS

What you Should Know About Seat Belts - Information on seat belt legislation (installing seat belts, shoulder straps and lap straps). MINISTRY OF TRANSPORTATION AND COMMUNICATIONS

Winter Driving - Good Driving Practices - Information on safe driving skills (slippery roads, skidding, driving conditions). MINISTRY OF TRANSPORTATION AND COMMUNICATIONS

* Only available from: Newcomer Services Branch, 77 Bloor Street West, 5th Floor, Toronto, Ontario M7A 2R9

Winter Driving Tips (English/Chinese/Lao/Khmer/Vietnamese) - Safety Tips on Winter Driving (starting your car, skidding, preparing your car for winter).
THE CANADIAN RED CROSS SOCIETY

CHILDREN/YOUTH

A Guide for Parents of Young Children: Infants, toddlers and preschoolers - Discusses a number of child rearing concerns such as discipline, toilet training, and development. Provides a positive and helpful approach to child rearing. MINISTRY OF COMMUNITY AND SOCIAL SERVICES

A Parent's Guide to Career Planning for Children - Provides helpful hints for parents in handling their children's enquiries on career choices and directs them to appropriate sources for assistance. MINISTRY OF EDUCATION

A Time to Choose (English, Chinese, French, Greek, Italian, Polish, Portuguese, Spanish, Vietnamese) - Basic information on Secondary Schools operated by the Toronto Board of Education. TORONTO BOARD OF EDUCATION

Breast Feeding - Information on breast-feeding for infants. HEALTH AND WELFARE CANADA

Child Abuse Prevention - Description of child abuse and preventive measures towards its elimination. MINISTRY OF COMMUNITY AND SOCIAL SERVICES

Day Care - Tips on how to find and buy day care for your child. MINISTRY OF COMMUNITY AND SOCIAL SERVICES

Divorce and Separation: A Guide for Parents (English, Italian) - Information for parents on divorce and separation. Areas discussed are: children, visiting, parent's own reactions. (THE) DELLCREST CHILDREN'S CENTRE

Early Immersion - French second-language programs - Information for parents and guardians planning to enroll their children in the senior kindergarten program. TORONTO BOARD OF EDUCATION

Education for Children with Special Needs (English, French) - Information on determining a child's learning needs and facilities available. MINISTRY OF EDUCATION

Education for Tomorrow: The New Secondary School Program in Ontario - Outlines three levels of course study for Secondary School diploma, and also introduces the certificate of education which is granted to those who leave school early and don't earn the required number of credits. MINISTRY OF EDUCATION

Education in Elementary Schools Today (English, French) - Information on how to enroll a child in school, early identification of learning abilities, the goals of education in the elementary years and how parents can become involved. MINISTRY OF EDUCATION

Fragile Cargo - Explains child restraints and how to purchase the child safety seat for use in a car. (THE) ONTARIO SAFETY LEAGUE

Government of Canada and Women (English, French) - Services and programs available to women (small business, Canadian Forces, health and children, day care). PUBLICATIONS CANADA

Government of Canada and Youth (English, French) - Explanation of programs and services offered to the youth of Canada (workforce, summer employment, recreation). PUBLICATIONS CANADA

Helping Your Child Learn - Some principles of basic learning and explanation of parents' roles. MINISTRY OF EDUCATION

How to Adopt in Ontario - Procedures on adoption within Ontario. MINISTRY OF COMMUNITY AND SOCIAL SERVICES

Immunize Your Schoolchildren (English, French, Chinese, Greek, Italian, Portuguese, Spanish, Vietnamese) - Information on immunization (exemptions, benefits). MINISTRY OF HEALTH

Is Your Child Safe? - Tips to assist parents in avoiding tragedy at home. CONSUMER AND CORPORATE AFFAIRS CANADA

Life is Precious: Choosing and using child safety seats - An illustrated brochure which outlines different types of safety seats (available for different age groups/sizes) and provides guidelines/hints, on proper installation and use of. MINISTRY OF TRANSPORTATION AND COMMUNICATIONS

New Country New School A Guide for Parents - (English/Italian/Portuguese/Chinese) - Information for parents about their children coming to Canada, the changes in their children, learning the language, going to school. (THE) DELLCREST CHILDREN'S CENTRE

O Nosso Primeiro Bebe/Our First Baby: Uma Fotonovela/A Photojournal (Portuguese/English) - Information on pregnancy and how to prepare for a healthy baby. MINISTRY OF HEALTH

Programs and Services - Programs and Services for adults and children who need assistance on either a temporary or a long-term basis. A wide range of services may take the form of financial relief, physical care, or professional counselling. MINISTRY OF COMMUNITY AND SOCIAL SERVICES

Services for Children (English, French) - Description of Children's Services Division within the Ministry of Community and Social Services providing information for parents on family counselling, day nurseries, financial assistance and help for emotionally disturbed children. MINISTRY OF COMMUNITY AND SOCIAL SERVICES

Stop Gap Family Care: For Ready Help Throughout Metro - A service that "stops the gap" left by existing day care services. Provides day care services for parents who are wanting a day to themselves, when their regular daycare is unavailable. STOP GAP FAMILY CARE

Teaching Your Child Specific Skills - Suggestions to help parents contribute to their children's education (reading, writing, spelling, mathematics, science, social studies, art and music). MINISTRY OF EDUCATION

The Child Adapting to Canadian Culture - Description of problems which may occur with children when adapting to a new culture (language, school). (THE) DELLCREST CHILDREN'S CENTRE

The Great Food Adventure - Information for parents on correct eating habits for children (snacking, parties, travelling with a child, special occasions). MINISTRY OF HEALTH

Today's Secondary Schools: Credits where credits are due - Information for students on credits needed for a Secondary School Graduation Diploma, credits needed for university, what is work-experience training? MINISTRY OF EDUCATION

Unemployment - a guide for parents (English, Italian) - Information on unemployment and the influence it may have on family life. (THE) DELLCREST CHILDREN'S CENTRE

Where Do I Stand? A child's legal guide to separation and divorce - A basic guide to the separation and divorce law (including the agreement, visitation rights, and financial support) and its effects on children. MINISTRY OF THE ATTORNEY GENERAL

Who's Responsible for Your Child's Education? (English, French) - Information to provide parents with a clear idea of the responsibilities of each participant in the educational system (legal framework, Minister of Education, Local School Board, Principal). MINISTRY OF EDUCATION

CITIZENSHIP

A Look at Canada (English, French, Chinese*, Khmer*, Lao*, Vietnamese*) - A brief history of Canada's resources, climate and geographical location (map). SECRETARY OF STATE

Courts of Canadian Citizenship (English/French) - A list of all Canadian Citizenship Courts across the country. SECRETARY OF STATE

Dealing with Canadian Citizenship Inquiries (English/French) - Explains when, and how to apply for Canadian Citizenship. SECRETARY OF STATE

Dual Citizenship (English/French) - Explanation of the term 'dual citizenship'. SECRETARY OF STATE

How to Become a Canadian Citizen (English/French, Chinese*, Italian, Khmer*, Lao*, Punjabi, Vietnamese*) - Information on becoming a Canadian citizen (what is needed to become a Canadian citizen, documents, fee, interview). SECRETARY OF STATE

* Only available from: Newcomer Services Branch, 77 Bloor Street West, 5th Floor, Toronto, Ontario M7A 2R9

How to Prove you are a Canadian Citizen (English/French, Chinese*, Khmer*, Lao*, Vietnamese*) - Rules, documents and certificates to verify Canadian citizenship, how to apply for proof of Canadian citizenship, how to obtain advice on citizenship status. SECRETARY OF STATE

It's All Ours - Describes geography of Canada, its population, system of government, agricultural riches, growth of the country, and its economy. PUBLICATIONS CANADA

O Canada (English/French) - Canada's National Anthem. SECRETARY OF STATE

The Canadian Citizen (English/French, Chinese*, Khmer*, Lao*, Vietnamese*) - Information on Canada's system of government and how Canadians take part in social and political affairs. SECRETARY OF STATE

CONSUMER

A Business Guide to the Business Practices Act - Explains how the act works (and protects), the various degrees of court action that can be taken if a retailer has misrepresented their goods/services, and lists all the acts of misrepresentation (unfair practices). MINISTRY OF CONSUMER AND COMMERCIAL RELATIONS

A Guide to the Consumer Protection Act (English, Chinese*) - Explanation of the Consumer Protection Act (registration of itinerant sellers, executory contracts, unsolicited goods). MINISTRY OF CONSUMER AND COMMERCIAL RELATIONS

Assault in Your Home (English, French) - Information for women on what to do if assaulted (restraint order, charges, lawyers). LAW SOCIETY OF UPPER CANADA

Buying a Home - Explains the importance of a lawyer's involvement in your purchase and outlines the services he/she will provide for you. LAW SOCIETY OF UPPER CANADA

Buying or Selling a Car Privately? (English, Chinese*) - Regulations and procedures on selling or buying a car privately. MINISTRY OF TRANSPORTATION AND COMMUNICATIONS

Carelessness and Fabric Fires (English/French) - Safety tips on prevention of fabric fires. CONSUMER AND CORPORATE AFFAIRS CANADA

CASE - Counselling Assistance to Small Enterprises for businesses anywhere in Canada - A counselling service provided for small and medium-sized businesses. Information provided are eligibility, cost and applications. FEDERAL BUSINESS DEVELOPMENT BANK

* Only available from: Newcomer Services Branch, 77 Bloor Street West, 5th Floor, Toronto, Ontario M7A 2R9

Consumer Information Centre ...something for everyone - The Consumer Information Centre provides quick information on everything from consumer protection to home insulation. MINISTRY OF CONSUMER AND COMMERCIAL RELATIONS

Consumer Reporting Act. It Works for You - States the kind of information a consumer reporting agency can report, how that information can be used, and how you (the consumer) can be protected. MINISTRY OF CONSUMER AND COMMERCIAL RELATIONS

Credit Counselling Services for the Consumer (non-profit credit counselling agencies - guiding people from red to black) - An organization helping individuals and families find the most satisfactory solution to their financial problems. CREDIT COUNSELLING SERVICE OF METROPOLITAN TORONTO

Dealing with Debts (English, French) - Rights and responsibilities when your debts become out of control. LAW SOCIETY OF UPPER CANADA

Don't Forget that Helmet (English/French) - Information regarding safety regulations on hockey helmets. CONSUMER AND CORPORATE AFFAIRS CANADA

Establishing a Business in Metropolitan Toronto - Information on establishing a business in Metro Toronto (registration, municipal licenses, certifications, taxation). BOARD OF TRADE OF METROPOLITAN TORONTO

Follow the Signs (English/French) - Explanation of labels on textile articles. CONSUMER AND CORPORATE AFFAIRS CANADA

Government of Canada and the Consumer (English, French) - Outlines various ways to protect consumer interests (at the supermarket, at home, business world, in your car). PUBLICATIONS CANADA

Government of Canada and the Small Business (English, French) - Information on starting a small business. PUBLICATIONS CANADA

Is Your Child Safe? (English, French) - Tips on choosing toys for children. CONSUMER AND CORPORATE AFFAIRS CANADA

Kitchen Metrics (English, French) - How to go "Metric" in your kitchen. METRICS COMMISSION CANADA

Pedestrian - Go Safely - Information for pedestrians on crossovers, signals and signal lights. MINISTRY OF TRANSPORTATION AND COMMUNICATIONS

Refunds and Exchanges: do you know the facts? - Preventive measures for the consumer and merchant on refunds and exchanges. MINISTRY OF CONSUMER AND COMMERCIAL RELATIONS

Safety Glass (English/French) - Safety hints on glass doors. CONSUMER AND CORPORATE AFFAIRS CANADA

Six Shopping Tips - Questions to ask oneself before buying: Do I need to buy it? Can I get it for less money? Is this the only kind I can get? Is it broken? Do I have enough money? Can I buy it by paying a little each month?
MINISTRY OF CONSUMER AND COMMERCIAL RELATIONS

Starting a Small Business in Ontario - Outlines basic requirements for establishing a business: what to do in preparation and how to do it. Covers market analysis, purchase/leasing of property, financial, regulations, licensing and taxation. MINISTRY OF INDUSTRY AND TRADE

Stop! And Save a Life - Information for parents about poisoning (hazardous products, labels). CONSUMER AND CORPORATE AFFAIRS CANADA

The Basic Consumer Guide to Insurance - Explains what to look for before buying a policy, the different types of insurance (policies) and policy terminology. MINISTRY OF CONSUMER AND COMMERCIAL RELATIONS

The Consumer's Guide to the Business Practices Act - A guide to help individuals protect themselves against unfair business representation. MINISTRY OF CONSUMER AND COMMERCIAL RELATIONS

The Facts About Credit and You - How to use credit properly. How to get it, problems getting it, can marriage affect your credit status?, rights and responsibilities. MINISTRY OF CONSUMER AND COMMERCIAL RELATIONS

The Good Buy Kit - Primarily used with students of English as a Second Language to help familiarize them with the rights guaranteed by consumer legislation and to increase their awareness (contracts, refunds, exchanges, the missing receipt, writing a letter of complaint). Kit includes: tapes, poster, 20 tabloids, one audio cassette, four activity sheets, and one leader's guide. MINISTRY OF CONSUMER AND COMMERCIAL RELATIONS

The Nuts and Bolts of Car Repair - Outlines maintenance/repair checklist, explains costs and guarantees, defines transmission terms and the Business Practice and Motor Vehicle Dealers Acts. MINISTRY OF CONSUMER AND COMMERCIAL RELATIONS

Tips for Shopping at Your Door - Information on what to do when someone tries to sell you something at your door and you don't want it. MINISTRY OF CONSUMER AND COMMERCIAL RELATIONS

Tips on Buying a Car and Rust Inhibition - Gives hints on choosing a (car) dealer, what to look for in a used car, importance of the contract, and also explains types of rust protection available. MINISTRY OF CONSUMER AND COMMERCIAL RELATIONS

Welcome to Ontario - Information on Ontario's traffic laws (driver's licence, seat belts, signs, passing cars, lights). MINISTRY OF TRANSPORTATION AND COMMUNICATIONS

What You Should Know About Seat Belts - Information on the seat belt legislation (installing seat belts, shoulder straps and lap straps). MINISTRY OF TRANSPORTATION AND COMMUNICATIONS

Winter Driving - Good Driving Practices - Information on safe driving skills (slippery roads, skidding, driving conditions). MINISTRY OF TRANSPORTATION AND COMMUNICATIONS

COUNSELLING SERVICES

New Directions ... a support service for displaced homemakers - Description of this agency and its (free) services, which include drop-in resource library, legal/financial information, support groups and workshops which encourage the clients' self sufficiency. JUNIOR LEAGUE OF TORONTO

Senior Citizen Health Counselling Centres - When it comes to your health we can help you to be sure - Services provided by Public Health Nurses for senior citizens in the Toronto area. DEPARTMENT OF PUBLIC HEALTH - CITY OF TORONTO

Tracing Your Missing Relatives (English/Chinese/Lao/Khmer/Vietnamese) - Provides information on procedures for tracing missing relatives. (THE) CANADIAN RED CROSS SOCIETY

EDUCATION

Adult Day School - Daytime programs for adults (English as a Second Language, academic upgrading, career counselling and work experience). BOARD OF EDUCATION FOR THE BOROUGH OF YORK

Adult Education: It's never too late to learn - Information for adults wishing to earn their high school diploma, through correspondence courses or night school. MINISTRY OF EDUCATION

A Time to Choose (English, Chinese, French, Greek, Italian, Polish, Portuguese, Spanish, Vietnamese) - Basic information on Secondary Schools operated by the Toronto Board of Education. TORONTO BOARD OF EDUCATION

Continuing Adult Education - Information on continuing educational programs offered by the Toronto Board of Education (registration, fees, credit courses, special programs for adults, general interest courses, English as a Second Language). TORONTO BOARD OF EDUCATION

Don't Stay Home Without Us (Open College CJRT FM) - Programs by radio or cassette for individuals interested in furthering their education. This can be used as a point of entry or re-entry into the post-educational system. OPEN COLLEGE RYERSON

Early Immersion - French second-language programs - Information for parents and guardians planning to enrol their children in the senior kindergarten program. TORONTO BOARD OF EDUCATION

Education for a Multicultural Society - Outlines Ministry of Education's commitment to principles of Ontario's multicultural policy. MINISTRY OF EDUCATION

Education for Children with Special Needs (English, French) - Information on determining a child's learning needs and the facilities available (Early Identification Program). MINISTRY OF EDUCATION

Education for Tomorrow: The New Secondary School Program in Ontario -

Outlines three levels of course study for Secondary School diploma, and also introduced the certificate of education which is granted to those who leave school early and don't earn the required number of credits.

MINISTRY OF EDUCATION

Education in Elementary Schools Today (English, French) - Information on how to enrol a child in school, early identification of learning abilities, the goals of education in the elementary years and how parents can become involved.
MINISTRY OF EDUCATION

Education: What's in it for you? - Outlines the public school system: where responsibilities lie etc., payment of school taxes, the elementary and secondary school, French as a second language, correspondence education, and also includes information on financial assistance available to those attending post secondary institutions. MINISTRY OF EDUCATION

English as a Second Language - Programs for adults (English, French, Chinese, Greek, Italian, Polish, Portuguese, Spanish) - English classes free of charge for new Canadian adults. Programs are offered at beginner, intermediate and advanced levels. Evening and day programs available. TORONTO BOARD OF EDUCATION

French in Ontario Schools - Information on the French language within our school system (as a first or second language). MINISTRY OF EDUCATION

French Second-Language Programs - Information for parents and guardians.
TORONTO BOARD OF EDUCATION

Helping Your Child Learn - Some principles of basic learning and explanation of parents' roles. MINISTRY OF EDUCATION

Horizons - A guide to post-secondary education in Ontario. MINISTRY OF COLLEGES AND UNIVERSITIES

Intensive English as a Second Language Programme - A full-time program aimed at developing four basic skills; listening, speaking, reading and writing. Instructions are offered in elementary, intermediate and advanced stages.
SCHOOL OF CONTINUING STUDIES UNIVERSITY OF TORONTO

Introduction to Education in Ontario - Description of Ontario's educational and financial network. MINISTRY OF EDUCATION

Learning in North York - Adult Program - Information and courses of general interest, Secondary School or Honour Graduation Diplomas. NORTH YORK BOARD OF EDUCATION

New Country New School A Guide for Parents (English/Italian/Portuguese/Chinese) - Information for parents about their children coming to Canada, the changes in their children, learning the language, going to school. (THE) DELLCREST CHILDREN'S CENTRE

Second Language Training in the Work World (English/French) - Designed to answer the principle questions concerning the development of a program in teaching a second language, whether it be French or English. SECRETARY OF STATE

Seneca Career Assessment Services - Community Counselling and Testing

Programs. A career assessment service involving aptitude, interest pattern and personality testing for individuals working on educational/career plans, transition to retirement and re-entry to the workforce. SENECA COLLEGE OF APPLIED ARTS AND TECHNOLOGY - CENTRE FOR COUNSELLING AND CAREER DEVELOPMENT

Some Information on West End Reception Centre (English, Chinese, Portuguese, Vietnamese) - Information on how the West End Reception Centre helps new Canadians choose a school. TORONTO BOARD OF EDUCATION

Studying in Canada - Facts for Foreign Students (English/French) - Information for foreign students planning to take courses at Canadian universities, colleges or other schools. EMPLOYMENT AND IMMIGRATION CANADA

Teaching Your Child Specific Skills - Suggestions to help parents contribute to their children's education (reading, writing, spelling, mathematics, science, social studies, art and music). MINISTRY OF EDUCATION

Today's Secondary Schools: Credits where credits are due - Information for students on credits needed for a Secondary School Graduation Diploma, credits needed for university, what is work-experience training? MINISTRY OF EDUCATION

Who's Responsible for Your Child's Education? (English, French) - Information to provide parents with a clear idea of the responsibilities of each participant in the educational system (legal framework, Minister of Education, Local School Board, Principal). MINISTRY OF EDUCATION

EMPLOYMENT

Affirmative Action Action Positive - Equality in Employment Can Work for You (English/French) - Explains equal opportunities for women, the physically disabled, and native people within the labour market. EMPLOYMENT AND IMMIGRATION CANADA

Apprenticeship - Training in Ontario - Information for students and employers on apprenticeship training, regulation and certification, apprenticeship programs, credits for past experiences, financial information. MINISTRY OF COLLEGES AND UNIVERSITIES

Canadian Occupations - Entry Requirements - A list of Canadian occupations plus information on entry requirements into Canada (accountants, machinists, social workers, etc.). EMPLOYMENT AND IMMIGRATION CANADA

Canadian Women and Job Related Laws - 1981 (English/French) - Federal and Provincial Legislation relating to working women in Canada (discrimination, equal pay, maternity leave, health and safety of employed women). LABOUR CANADA, WOMEN'S BUREAU

CASE - Counselling Assistance to Small Enterprises for businesses anywhere in Canada - A counselling service provided for small and medium-sized businesses. Information provided are eligibility, cost and applications. FEDERAL BUSINESS DEVELOPMENT BANK

Discrimination based on a Disability, including Alcohol or Drug Dependence, is against the Law (English/French) - Questions and answers on discrimination against alcohol and drug dependency. CANADIAN HUMAN RIGHTS COMMISSION

Discrimination based on Age is against the Law (English/French) - Information on protection against age discrimination. CANADIAN HUMAN RIGHTS COMMISSION

Discrimination based on a Pardoned Conviction is against the Law (English/French) - Questions and answers on discrimination based on a conviction for which pardon has been granted. CANADIAN HUMAN RIGHTS COMMISSION

Discrimination based on Disability, including Mental Disability, is against the Law (English/French) - Information on discrimination against mental disability. CANADIAN HUMAN RIGHTS COMMISSION

Discrimination based on Disability, including Physical Disability, is against the Law (English/French) - Questions and answers on discrimination against the physical handicapped individuals. CANADIAN HUMAN RIGHTS COMMISSION

Discrimination based on Family Status and Marital Status is against the Law (English/French) - Questions and answers on discrimination based on family/marital status. CANADIAN HUMAN RIGHTS COMMISSION

Discrimination based on Race, Colour, National or Ethnic Origin is against the Law (English/French) - Questions and answers on discrimination based on race, colour, national or ethnic origin. CANADIAN HUMAN RIGHTS COMMISSION

Discrimination based on Religion is against the Law (English/French) - Information on discrimination against religion. CANADIAN HUMAN RIGHTS COMMISSION

Discrimination based on Sex is against the Law (English/French) - Information on discrimination based on sex. CANADIAN HUMAN RIGHTS COMMISSION

Documents you need to apply for a Social Insurance Number (SIN) (English/French) - Information on the primary and secondary documents required to replace the one you've lost or to change your SIN records (birth certificate, employment records, education record). EMPLOYMENT AND IMMIGRATION CANADA

Employment Application Forms and Interviews - Types of questions that are appropriate or inappropriate on employment application forms. MINISTRY OF LABOUR, ONTARIO HUMAN RIGHTS COMMISSION

Employment Facts for Ontario Students - Helpful tips for students wishing to obtain employment in Ontario. MINISTRY OF LABOUR

Employment Programs and Services for Canadians (English/French) - Outlines services provided by Canada Employment Centres, with emphasis on employment training/counselling/placement programs. Also describes specialized or regional federal programs, such as Canadian Forces, Public Service Recruitment, and funding programs. EMPLOYMENT AND IMMIGRATION CANADA

Employment Rights (English, French) - Information on rights which may affect every part of one's job, wages, working conditions and loss of job. LAW SOCIETY OF UPPER CANADA

Employment Standards (English, French, Chinese*) - General Information on the Employment Standards Act (hours of work, minimum wage, overtime pay). MINISTRY OF LABOUR

Equal Pay for Work of Equal Value by Men and Women is Required by Law (English/French) - Questions and answers on the principle of equal pay for work of equal value. CANADIAN HUMAN RIGHTS COMMISSION

Establishing a Business in Metropolitan Toronto - Information on establishing a business in Metro Toronto (registration, municipal licenses, certifications, taxation). BOARD OF TRADE OF METROPOLITAN TORONTO

Government of Canada and Women (English, French) - Services and programs available to women (small business, Canadian Forces, health and children, day care). PUBLICATIONS CANADA

Government of Canada and the Working Person (English, French) - Information for the working person on various government programs and regulations on health protection and safety on the job, pensions and insurance plans, finding and creating jobs. PUBLICATIONS CANADA

Homeworkers' Rights (Chinese, Italian) - Information on rights for individuals who are employed within their homes. SOCIAL PLANNING COUNCIL OF METROPOLITAN TORONTO

How do you Apply for a Social Insurance Number? Here's what you do to get your SIN card (English/French) - Information on how to obtain a social insurance number. EMPLOYMENT AND IMMIGRATION CANADA

How to Apply for a Social Insurance Number (SIN) by Mail (English/French) - Information on how to register for a SIN for the first time, replacing your SIN card or changing details in your SIN file. EMPLOYMENT AND IMMIGRATION CANADA

Human Rights in Employment - Description of the Human Rights Code in relation to employment. MINISTRY OF LABOUR, ONTARIO HUMAN RIGHTS COMMISSION

It's Your Library - A "How to Use it" manual, which also outlines library services and branch locations. TORONTO PUBLIC LIBRARY

* Only available from: Newcomer Services Branch, 77 Bloor Street West, 5th Floor, Toronto, Ontario M7A 2R9

Job Idea Book for Women (English/French) - Programs and services to help women find and keep a job (C.E.C., How do I improve my job skills?, Do you know about our special programs?). EMPLOYMENT AND IMMIGRATION CANADA

Job Search - Information for women who are planning to enter the workforce for the first time, return to the workforce after an extended absence or to find new opportunities in the workforce. MINISTRY OF LABOUR, WOMEN'S BUREAU

Maternity and Child Care Leave in Canada - A report discussing maternity leave provisions, observations on legislation and enforcement, unemployment insurance, adoption and paternity leave. LABOUR CANADA, WOMEN'S BUREAU

Metroline - Computerized Bibliographic Search Service - A computerized search service providing fast access to bibliographic data; references to journals and newspaper articles, conference proceedings, technical reports and books. METROPOLITAN TORONTO LIBRARY BOARD

Metropolitan Toronto Library - Business Department - Information on how to search for topics on business. For example: investors, consumers, statistical sources. Materials provided are books, magazines, microforms... METROPOLITAN TORONTO LIBRARY BOARD

Metropolitan Toronto Library - Languages Centre - Information on language learning materials (books to study 130 languages, records and tapes, spoken word records) METROPOLITAN TORONTO LIBRARY BOARD

Metropolitan Toronto Library - Social Sciences Department - Information on resources which are provided by the Toronto Library on Social Sciences (government documents, serials, periodicals). METROPOLITAN TORONTO LIBRARY BOARD

Metropolitan Toronto Library Introduces - COM cat - Information on COM cat: computer output microfiche catalogue... a new format for the library's catalogue. METROPOLITAN TORONTO LIBRARY BOARD

New Directions ... a support service for displaced homemakers - Description of this agency and its (free) services, which include drop-in resource library, legal/financial information, support groups and workshops which encourage the clients' self sufficiency. JUNIOR LEAGUE OF TORONTO

New Skills for Women - Technology and the Skilled Trades - Work alternatives for women in technological and skilled trades. MINISTRY OF LABOUR, WOMEN'S BUREAU

One Stop. One Step. Start job hunting or apply for UI (English/French) - Facts on how to fill in the form called Application for UI Benefits and Registration for Employment (work desired, work history, qualifications). EMPLOYMENT AND IMMIGRATION CANADA

Ontario Career Action Program - Training in Ontario - A program for individuals between the ages of 16 and 24, who have been out of school for at least three months and are unemployed or actively looking for a full-time career related job. Provides on-the-job training, the opportunity to learn and develop practice. MINISTRY OF COLLEGES AND UNIVERSITIES

Ontario Labour Legislation of Interest to Women - Sex Discrimination in Employment - Covers human rights in employment, and Employment Standards Act including wages, benefits, health, domestic work. OFFICE OF THE DEPUTY PREMIER, ONTARIO WOMEN'S DIRECTORATE

On Your Way to Work - Job counselling, assessment, training and placement for disabled people. MINISTRY OF COMMUNITY AND SOCIAL SERVICES

Opening Doors to Jobs (English/French) - Information for young men and women on the programs and services provided by Canada Employment and Immigration Commission. Areas discussed are visiting a Community Employment Centre, training, work experience and special programs. EMPLOYMENT AND IMMIGRATION CANADA

Pathfinders - Describes services/resources in Metro library, Business Department, which assist one in locating Canadian companies. METROPOLITAN TORONTO LIBRARY BOARD

Photocopying in the Metropolitan Toronto Library... - Information on how to use a photocopying machine in the Toronto Library. METROPOLITAN TORONTO LIBRARY BOARD

Pregnancy Leave in Ontario (English, French, Chinese, Cree, Greek, Italian, Portuguese, Spanish) - Tips on pregnancy leave in Ontario (eligibility, length of time, employee benefits during pregnancy). MINISTRY OF LABOUR, WOMEN'S BUREAU

Technical Upgrading Program - A free upgrading program which helps women into the workplace by offering technology orientation, instruction in job search techniques and career development counselling. HUMBER COLLEGE

The Career Campaign Guidebook - Search Resume Interview - Information assisting individuals on furthering and developing their careers (writing a resume, a cover letter). MINISTRY OF LABOUR

The Edge (English, French, Chinese,* Lao,* Vietnamese*) - Information on finding a job or creating your own (getting organized, advertising yourself, expanding). ONTARIO YOUTH SECRETARIAT

The Job Search (a bibliography) - Information on how to search for books and pamphlets on job hunting (vertical file, personal directories). ETOBICOKE PUBLIC LIBRARIES

* Only available from: Newcomer Services Branch, 77 Bloor Street West, 5th Floor, Toronto, Ontario M7A 2R9

Working Temporarily in Canada - Facts for foreign workers (English/French) - Information on employment authorization for individuals wishing to work temporarily in Canada. EMPLOYMENT AND IMMIGRATION CANADA

Your Rights as a Worker in Ontario (English, French, Chinese, Cree, Greek, Italian, Ojibway, Portuguese, Punjabi, Spanish, Vietnamese) - A brief explanation of laws, which women in the workforce should know. MINISTRY OF LABOUR, WOMEN'S BUREAU

FINANCIAL ASSISTANCE

GAINS - The Guaranteed Annual Income System for Ontario Senior Citizens (English/French) - Additional income for senior citizens who fall below the guaranteed income level and receive Federal Old Age Security Pension and Guaranteed Income Supplement. MINISTRY OF REVENUE

Government of Canada and Women (English, French) - Services and programs available to women (small business, Canadian Forces, health and children, day care). PUBLICATIONS CANADA

How to Appeal - Information about how to appeal a decision re: General Welfare Assistance, Family Benefits, Vocational Rehabilitation services. MINISTRY OF COMMUNITY AND SOCIAL SERVICES, SOCIAL ASSISTANCE REVIEW BOARD

Income Maintenance Handbook - Answers to questions often asked by individuals who are receiving Family Benefits or General Welfare Assistance. MINISTRY OF COMMUNITY AND SOCIAL SERVICES

Making an Appeal (English/French/Italian/Portuguese/Arabic) - Description of the Workers' Compensation Board's appeal system. WORKERS' COMPENSATION BOARD

Old Age Security/Guaranteed Income Supplement/Spouse's Allowance - A description of eligibility requirements, and tables of (payment) rates. HEALTH AND WELFARE CANADA

Ontario Tax Credits - Guide (English/French) - A guide describing Ontario's Tax Credits (property, sales, home heating, political contribution). MINISTRY OF REVENUE

Ontario Tax Grants for Seniors - Information Guide (English/French) - A guide for seniors on Ontario Property Tax Grants, Sales Tax Grants, Temporary Home Heating Grants and Tax Treatment. MINISTRY OF REVENUE

Programs and Services - Programs and Services for adults and children who need assistance on either a temporary or a long-term basis. A wide range of services may take the form of financial relief, physical care, or professional counselling. MINISTRY OF COMMUNITY AND SOCIAL SERVICES

Support for You and Your Kids (English, French) - Information on support for you and your children (How can I arrange to get support? Do I need a lawyer? How do I obtain a court order?) LAW SOCIETY OF UPPER CANADA

Your Family Allowances (English, French) - Information on "The Family Allowance Program" (determining eligibility, how to apply, documents required, amounts received). HEALTH AND WELFARE CANADA

HEALTH

A Healthy Pregnancy Means the Healthiest Baby Possible - Helpful hints on producing a healthy baby. DEPARTMENT OF PUBLIC HEALTH - CITY OF TORONTO

Be a Survivor - This Could Save your Life or the Life of Someone you Love - Application Form. CANADIAN MEDIC-ALERT FOUNDATION INC.

Caring for Your Teeth (English/Chinese/Khmer/Lao/Vietnamese) - A basic guide to general care of teeth, including tips on prevention of decay and gum disease. (THE) CANADIAN RED CROSS SOCIETY

Don't Retire Your Tastebuds - Some thoughts on food for active living in the senior years! MINISTRY OF HEALTH

Epilepsy (English, Italian, Japanese, Greek, Portuguese) - Explains what epilepsy is, and outlines the services of the Epilepsy Association and its outreach program. EPILEPSY ASSOCIATION, METRO TORONTO

Epilepsy (Kit) - Includes material on types of seizures and treatment, explanation of terms, the employment of epileptics, nutrition, and procedures for getting a driver's licence. EPILEPSY ASSOCIATION, METRO TORONTO

Facts on Flouride - Information on fluoride and teeth. MINISTRY OF HEALTH

Getting Well Quickly - at home - Explains this alternative for hospital care, and outlines eligibility for home care. MINISTRY OF HEALTH

Government of Canada and Women (English, French) - Services and programs available to women (small business, Canadian Forces, health and children, day care). PUBLICATIONS CANADA

Guide to Programs and Services for Disabled Persons in Ontario - Describes a wide range of provincial programs and services available to assist disabled persons and their families. SECRETARIAT FOR DISABLED PERSONS

Hospital Medical Care - Information designed exclusively for visitors to Canada: hospital care, medical care and extended health care. HOSPITAL MEDICAL CARE

Immunize Your Schoolchildren (English, French, Chinese, Greek, Italian, Portuguese, Spanish, Vietnamese) - Information on immunization (exemptions, benefits). MINISTRY OF HEALTH

Information for the Physically Handicapped/Disabled - 1983 - Describes programs and services for individuals with physical handicaps or disabilities. COMMUNITY INFORMATION CENTRE OF METROPOLITAN TORONTO

- Mental Health and Patients' Rights** - Describes the rights of mental health patients in receiving treatment. MINISTRY OF HEALTH
- Nursing Homes in Ontario: Consider Yourself at Home** - Information on choosing a nursing home, how to apply and what it can offer. MINISTRY OF HEALTH
- O Nosso Primeiro Bebe/Our First Baby: Uma Fotonovela/A Photojournal** (Portuguese/English) - Information on pregnancy and how to prepare for a healthy baby. MINISTRY OF HEALTH
- Ontario's Drug Benefit for Senior Citizens** - Description of the Ontario Drug Benefit Program for Senior Citizens, which allows you to obtain discounts on most drugs. MINISTRY OF HEALTH
- Patients' Rights** (English, French) - Information on your rights as a patient. (Do mental patients have rights? What does "consent" mean? Children and consent). LAW SOCIETY OF UPPER CANADA
- Senior Citizen Health Counselling Centres - When it comes to your health we can help you to be sure** - Services provided by Public Health Nurses for senior citizens in the Toronto area. DEPARTMENT OF PUBLIC HEALTH - CITY OF TORONTO
- Sharing the Cost of Chronic Care** - Explains hospitals' partial and total exemption costs for individuals who are chronically ill or who have physical or mental functional disorders. MINISTRY OF HEALTH
- Starting Treatment for T.B.? - Facts you should know!** (English, French, Chinese, Cree, Khmer, Lao, Ojibway, Portuguese, Vietnamese) - Information on the treatment plan for tuberculosis (how the disease is caught, taking pills and needles). MINISTRY OF HEALTH
- The Ontario Health Insurance Plan - General Guide** - A guide describing the Ontario Health Insurance Plan for long term Ontario residents, newcomers to the province and returning residents. MINISTRY OF HEALTH
- The Public Health Nurse** - Information on the services of Public Health Nurses (assisting with families, individuals, counselling, teaching...). MINISTRY OF HEALTH
- The Traveller's Guide to the Ontario Health Insurance Plan** - Information outlining parts of the Ontario Health Insurance Plan for Ontario residents travelling outside of Canada. MINISTRY OF HEALTH
- X-Ray History Card** (English/French/Chinese/Greek/Spanish/Portuguese) - A card to help you keep track of the X-rays you have had (doctor, dentist, radiologist or chiropractor). DEPARTMENT OF PUBLIC HEALTH - CITY OF TORONTO
- Your Health is Our Concern** - Outlines all services offered by Scarborough Health Department. CITY OF SCARBOROUGH HEALTH DEPARTMENT

HOUSING

- Buying a Home** - Explains the importance of a lawyer's involvement in your purchase and outlines the services he/she will provide for you. LAW SOCIETY OF UPPER CANADA
- Housing for Families** - Description of Ontario Housing Corporation which provides accommodation for low and moderate income families where rents are geared towards their income. MINISTRY OF MUNICIPAL AFFAIRS AND HOUSING
- Housing for Senior Citizens** - Information on Ontario Housing Corporation rent-geared-to-income senior citizen apartments. MINISTRY OF MUNICIPAL AFFAIRS AND HOUSING
- Outline - Families - Social housing: Criteria for selecting tenants.** MINISTRY OF MUNICIPAL AFFAIRS AND HOUSING
- Outline - Local Housing Authorities** - Agents of Ontario Housing Corporation responsible for day-to-day management of OHC's assisted rental housing. MINISTRY OF MUNICIPAL AFFAIRS AND HOUSING
- Outline - Ontario Housing Corporation** - A provincial agency which provides subsidized rental housing for qualified lower-income families, senior citizens, physically-handicapped and mentally-retarded persons. MINISTRY OF MUNICIPAL AFFAIRS AND HOUSING
- Outline - Public Housing Assistance** - A program to assist Ontario Housing Corporation in developing public housing to meet the needs of low-income families and senior citizens. MINISTRY OF MUNICIPAL AFFAIRS AND HOUSING
- Outline - Rent Supplement Program** - A program to assist the private sector in making suitable rental accommodations for families and individuals who pay rent according to their income. MINISTRY OF MUNICIPAL AFFAIRS AND HOUSING
- Outline - Senior Citizens: Social housing - Criteria for selecting tenants.** MINISTRY OF MUNICIPAL AFFAIRS AND HOUSING
- Outline - Social housing: Guidelines for admission and continued eligibility** - Information on rent-geared-to-income housing (basic eligibility requirements, general guidelines, grounds for terminating tenancies). MINISTRY OF MUNICIPAL AFFAIRS AND HOUSING
- Rent Review: Here are the Facts** - General information on Part XI of the Ontario's Residential Tenant Act, dealing with rent increases. RESIDENTIAL TENANCY COMMISSION
- Tenant Hotline** - A community legal clinic for tenants. TENANT HOTLINE
- Your Rights and Obligations under the Landlord and Tenant Act - Part IV (residential premises)** - Security deposits, right to privacy, subletting, repairs and maintenance, terminating a tenancy, going to court, notice of rent increases and penalties. RESIDENTIAL TENANCY COMMISSION

IMMIGRATION

Canada's Immigration Law - An Overview (English/French) - Highlights of the Immigration Act and Regulations (who can immigrate to Canada, how does the Act affect visitors?, Inquiries and Appeals). EMPLOYMENT AND IMMIGRATION CANADA

Claiming Refugee Status in Canada - Information for Claimants - Procedures used by Canadian immigration authorities in determining whether a person is granted refugee status in Canada. EMPLOYMENT AND IMMIGRATION CANADA

Coming Back to Canada - Returning Resident Permits (English/French) - Application procedures for returning residents to Canada after an extended leave of absence. EMPLOYMENT AND IMMIGRATION CANADA

Do I Qualify as a Refugee? (English, French) - Information on whether you qualify as a refugee under Canadian Law. (Where can I apply for refugee status? What happens at a refugee hearing? What happens if my refugee application is rejected?). LAW SOCIETY OF UPPER CANADA

Helping a Relative Immigrate - Facts for Canadian Sponsors (English/French) - Information for individuals wishing to help their relatives immigrate. EMPLOYMENT AND IMMIGRATION CANADA

Hiring Foreign Workers - Facts for Canadian Employers - Details on hiring foreign workers for temporary jobs and information on recruiting immigrants to fill permanent positions. EMPLOYMENT AND IMMIGRATION CANADA

Immigrating to Canada - Initial Information for Applicants - Information on Canada's immigration laws. EMPLOYMENT AND IMMIGRATION CANADA

Introduction to Canada - Basic facts for individuals immigrating to Canada on our Canadian way of life (the land, people, government, housing, education and transportation). EMPLOYMENT AND IMMIGRATION CANADA

Living in Canada - A Guide for New Immigrants - Information on living in Canada (employment, education, lifestyle, finances). EMPLOYMENT AND IMMIGRATION CANADA

Sponsoring Refugees - Facts for Canadian Groups and Organizations (English/French) - Describes how to sponsor refugees and what the responsibilities of the sponsors are. EMPLOYMENT AND IMMIGRATION CANADA

Studying in Canada - Facts for Foreign Students (English/French) - Information for foreign students planning to take courses at Canadian universities, colleges or other schools. EMPLOYMENT AND IMMIGRATION CANADA

Tracing Your Missing Relatives (English/Chinese/Lao/Khmer/Vietnamese) - Provides information on procedures for tracing missing relatives. (THE) CANADIAN RED CROSS SOCIETY

Visiting Canada - Your Entry and Temporary Stay (English/French) - Facts on immigration laws for individuals planning to stay in Canada for a few days up to several months. EMPLOYMENT AND IMMIGRATION CANADA

Working Temporarily in Canada - Facts for Foreign Workers (English/French) - Information on employment authorization for individuals wishing to work temporarily in Canada. EMPLOYMENT AND IMMIGRATION CANADA

Your Rights Under Canada's Immigration Law (English/French) - Information on an individual's right to enter or remain in Canada, the right to sponsor admission to Canada, rights related to detention, inquiries and removal and the right to appeal. EMPLOYMENT AND IMMIGRATION CANADA

LEGAL

Arrest and Detention (English, French) - Outlines reasons why an arrest can be made, action taken following an arrest, and your rights when in custody at a police station. LAW SOCIETY OF UPPER CANADA

Being a Witness - Describes the court system (trial process, preliminary inquiry, court protocol) and the rights/duties of a witness. MINISTRY OF THE ATTORNEY GENERAL

Contact - A civilian service set up to resolve disputes between You and Your Police - Questions and answers about police complaints in Metropolitan Toronto (where do I make a complaint?). (THE) OFFICE OF THE PUBLIC COMPLAINTS COMMISSIONER

Dial-A-Law - This program offers free general legal information on a variety of subjects using brief tape-recorded messages in everyday languages. LAW SOCIETY OF UPPER CANADA

Ethnic Relations Unit - An introduction to background, objectives and services of the ethnic relations unit within the Metropolitan Toronto police force. METROPOLITAN TORONTO POLICE

Family Law Reform - Your new rights (English, French, Chinese*) - Information on individuals' rights and responsibilities under the Ontario government's new Family Law Reform Legislation. MINISTRY OF THE ATTORNEY GENERAL

Grounds for Divorce (English, French) - Information on how to obtain a divorce (Do I have to be a Canadian citizen to get a divorce here? When can I get a divorce? What do I have to do to get a divorce?). LAW SOCIETY OF UPPER CANADA

How Our Laws Are Made - A brief description on how a bill becomes law. LEGISLATIVE ASSEMBLY OF ONTARIO

How to File a Police Complaint - An information guide explaining how to file a police complaint. (THE) OFFICE OF THE PUBLIC COMPLAINTS COMMISSION

* Only available from: Newcomer Services Branch, 77 Bloor Street West, 5th Floor, Toronto, Ontario M7A 2R9

It Doesn't Hurt to Help - Tips for individuals who find themselves required to help in a medical emergency. MINISTRY OF THE ATTORNEY GENERAL

Lawyer Referral Service - Names and phone numbers of lawyers who can help you with your problem. LAW SOCIETY OF UPPER CANADA

Legal Aid - Information on legal aid services. LAW SOCIETY OF UPPER CANADA

Minor Offences (English, French) - Simplified description of (new) Provincial Offences Act: what offences are covered under it, what to do if you've committed an offence, payment of fines, and appealing the charge. MINISTRY OF THE ATTORNEY GENERAL

Small Claims Court - A working guide of the Small Claims Court and the services offered. MINISTRY OF THE ATTORNEY GENERAL

Stops and Searches (English, French) - Explains your rights under various situations such as an accident, being stopped for questioning by a policeman etc., and explains what actions the policeman is allowed to take. LAW SOCIETY OF UPPER CANADA

The Justice System in Ontario - A general description of the justice system (police, courts, correctional services for adults, juveniles in the justice system). MINISTRY OF GOVERNMENT SERVICES

Tracing Your Missing Relatives (English/Chinese/Lao/Khmer/Vietnamese) - Provides information on procedures for tracing missing relatives. (THE) CANADIAN RED CROSS SOCIETY

Where Do I Stand? A child's legal guide to separation and divorce - A basic guide to the separation and divorce law (including the agreement, visitation rights, and financial support) and its effects on children. MINISTRY OF THE ATTORNEY GENERAL

Where to go When You Have a Problem - Places of information for general legal help (free advice and assistance, need a lawyer?, can't afford a lawyer?, lawyer's bill too high?). LAW SOCIETY OF UPPER CANADA

PENSIONS

Are You Approaching 65? - A Retirement Pension Guide for You (English, French) - Information on Old Age Security (How do you qualify for OAS?, Do you qualify for a partial or full pension?) and the Canada Pension Plan (When do you apply?, What documents are required?). HEALTH AND WELFARE CANADA

Are You Eligible? (English, French) - A summary of benefits which individuals may be eligible for (Family Allowance, Old Age Security, Canada Pension Plan, Guaranteed Income Supplement, Spouse's Allowance, Disability and Survivor's Benefits). HEALTH AND WELFARE CANADA

Benefit Rate Guide - Information on the maximum benefits which are available under the Canada Pension Plan, Old Age Security and Family Allowance programs. HEALTH AND WELFARE CANADA

- Death and Survivors' Benefits - For Your Family** (English, French) - Describes the benefits which the family of a deceased Canada Pension Plan contributor may be entitled, to help cover funeral expenses and to provide some financial security. HEALTH AND WELFARE CANADA
- Disability Benefits - For You and Your Children** (English, French) - Facts on who is eligible for disability benefits under the Canada Pension Plan. HEALTH AND WELFARE CANADA
- More Retirement Income - Do You Qualify?** (English, French) - Information for individuals who may qualify for Guaranteed Income Supplement or Spouse's Allowance. HEALTH AND WELFARE CANADA
- Sharing the Pension Credits (if your marriage ends)** - Describes the procedure by which ex-spouses may divide the pension credits built up during the time married. HEALTH AND WELFARE CANADA
- The Canada Pension Plan - It's More Than Just a Pension** (English, French) - Information on the Canada Pension Plan and the types of benefits available (Disability Benefits, Survivor's Benefits). HEALTH AND WELFARE CANADA

RECREATION

- African Lion Safari** - A 500 acre drive through wildlife park, with complete recreational facilities. AFRICAN LION SAFARI
- Bicycle Routes within Metropolitan Toronto** - A fold out map illustrating all the bicycle routes throughout Metropolitan Toronto. METROPOLITAN TORONTO PARKS AND PROPERTY DEPARTMENT
- Black Creek Pioneer Village** - A conservation project illustrating the lifestyle and use of resources by Ontario's Pioneers. METROPOLITAN TORONTO & REGION CONSERVATION AUTHORITY
- CN Tower - See Toronto from a new point of view...** - The tallest free-standing structure in the world. CN TOWER
- CN Tower - There's no place like it on earth** - The tallest free-standing structure in the world. Complete with nightclub, outdoor and indoor observation levels, space deck and revolving restaurant. CN TOWER
- Discovery Guide - Metropolitan Toronto** - A complete guide to Toronto (hotels, restaurants, stores, services and attractions). METROPOLITAN TORONTO CONVENTION & VISITORS ASSOCIATION
- Etobicoke Parks and Recreation Services** - Information on Spring, Summer, Fall and Winter Programs. CITY OF ETOBICOKE
- Explore Historic Toronto** - Historical sites and properties around Toronto area, Fort York, Colborne Lodge, Mackenzie House and Marine Museum. (THE) TORONTO HISTORICAL BOARD

Happenings - What's on in Toronto - Information on what's happening in Toronto (attractions, special events, entertainment and tours). METROPOLITAN TORONTO CONVENTION & VISITORS ASSOCIATION

Harbourfront - A 92-acre lakefront revitalization project in downtown Toronto which offers entertainment, sailing, art, theatre, restaurants, and an antique market. INFORMATION CENTRE YORK QUAY

Harbourfront Happenings - A monthly tabloid listing events at Harbourfront. INFORMATION CENTRE YORK QUAY

Key to Toronto - Information and attractions around the Toronto area (night life, art, shopping). KEY PUBLISHERS COMPANY LTD.

Kortright Centre for Conservation - Kleinburg - Four seasons of activities featuring the natural resources of water, wildlife, forests, land and renewable energy. METROPOLITAN TORONTO AND REGION CONSERVATION AUTHORITY

Metropolitan Toronto Parks - A guide to acquaint residents and visitors with the services and facilities available within the Metropolitan Toronto Parks system. METROPOLITAN TORONTO PARKS AND PROPERTY DEPARTMENT

Metro Toronto Zoo - Discover Our World! - A 700 acre zoological park located in northeast Toronto, featuring 3,500 animals. METRO TORONTO ZOO

North York - Spring/Summer Services - Programs and Services for community recreational services (tennis, skiing, skating). CITY OF NORTH YORK PARKS AND RECREATION DEPARTMENT

Ontario Science Centre - A centre for discovering science through exhibits and demonstrations. ONTARIO SCIENCE CENTRE

Parks and Recreation Facilities - Recreational programs and services offered to the City of Toronto residents (Spring, Summer, Fall and Winter editions). DEPARTMENT OF PARKS AND RECREATION - CITY OF TORONTO

Scarborough Recreation and Parks Services - Spring and Summer - Recreational programs and services offered to the City of Scarborough residents. SCARBOROUGH RECREATION AND PARKS SERVICES

Senior Citizens Travel Guide - A booklet acquainting senior citizens with the many events, attractions and services in Ontario. Special rates or free admission to seniors are offered. MINISTRY OF TOURISM AND RECREATION

Summer Activities - For Elementary School Students. TORONTO BOARD OF EDUCATION

Toronto Harbour and Islands Boat Tours - A sightseeing cruise through the Port of Toronto. See historic landmarks in the comfort of a glass-enclosed tour boat. BOAT TOURS INTERNATIONAL LTD.

Visit Famous Casa Loma - A 98-room medieval-style castle in the heart of Toronto. KIWANIS CLUB OF WEST TORONTO

"What a Place!" - Royal Ontario Museum - The ROM opens new galleries: the Discovery gallery, Chinese Ming Tomb Complex, fossils gallery, Life Sciences Cluster, Old Islam market, explore the early States and Imperial Rome. ROYAL ONTARIO MUSEUM

RIGHTS

A Guide to the Human Rights Code, 1981 - An overall view of the Ontario Human Rights Code: Helping people to understand their rights and obligations (discrimination, racism). MINISTRY OF LABOUR, ONTARIO HUMAN RIGHTS COMMISSION

Arrest and Detention (English, French) - Outlines reasons why an arrest can be made, action taken following an arrest, and your rights when in custody at a police station. LAW SOCIETY OF UPPER CANADA

Canadian Women and Job Related Laws - 1981 (English/French) - Federal and Provincial Legislation relating to working women in Canada (discrimination, equal pay, maternity leave, health and safety of employed women). LABOUR CANADA, WOMEN'S BUREAU

Discrimination based on a Disability, including Alcohol or Drug Dependence, is against the Law (English/French) - Questions and answers on discrimination against alcohol and drug dependency. CANADIAN HUMAN RIGHTS COMMISSION

Discrimination based on Age is against the Law (English/French) - Information on protection against age discrimination. CANADIAN HUMAN RIGHTS COMMISSION

Discrimination based on a Pardoned Conviction is against the Law (English/French) - Questions and answers on discrimination based on a conviction for which pardon has been granted. CANADIAN HUMAN RIGHTS COMMISSION

Discrimination based on Disability, including Mental Disability, is against the Law (English/French) - Information of the discrimination against mental disability. CANADIAN HUMAN RIGHTS COMMISSION

Discrimination based on Disability, including Physical Disability, is against the Law (English/French) - Questions and answers on discrimination against physically handicapped individuals. CANADIAN HUMAN RIGHTS COMMISSION

Discrimination based on Family Status and Marital Status is against the Law (English/French) - Questions and answers of discrimination based on family/marital status. CANADIAN HUMAN RIGHTS COMMISSION

Discrimination based on Race, Colour, National or Ethnic Origin is against the Law (English/French) - Questions and answers on discrimination based on race, colour, national or ethnic origin. CANADIAN HUMAN RIGHTS COMMISSION

Discrimination based on Religion is against the Law (English/French) - Information on discrimination against religion. CANADIAN HUMAN RIGHTS COMMISSION

Discrimination based on Sex is against the Law (English/French) - Information on discrimination based on sex. CANADIAN HUMAN RIGHTS COMMISSION

Employment Application Forms and Interviews - Types of questions that are appropriate or inappropriate on employment application forms. MINISTRY OF LABOUR, ONTARIO HUMAN RIGHTS COMMISSION

Employment Rights (English, French) - Information on your rights which may affect every part of one's job, wages, working conditions and loss of job. LAW SOCIETY OF UPPER CANADA

Employment Standards (English, French, Chinese*) - General information on the Employment Standards Act (hours of work, minimum wage, overtime pay). MINISTRY OF LABOUR

Equal Pay for Work of Equal Value by Men and Women is Required by Law (English/French) - Questions and answers on the principle of equal pay for work of equal value. CANADIAN HUMAN RIGHTS COMMISSION

Family Law Reform - Your new rights (English, French) - Information on individual's rights and responsibilities under the Ontario government's new Family Law Reform Legislation. MINISTRY OF THE ATTORNEY GENERAL

Government of Canada and the Working Person (English/French) - Information for the working person on various government programs and regulations on health protection and safety on the job, pensions and insurance plans, finding and creating jobs. PUBLICATIONS CANADA

Harassment Policy (English/French) - A list of harassments which may occur at or away from work, during or outside normal working hours (verbal abuse, threats, gestures, physical assault). CANADIAN HUMAN RIGHTS COMMISSION

Homeworkers' Rights (Chinese, Italian) - Information on rights for individuals who are employed within their homes. SOCIAL PLANNING COUNCIL OF METROPOLITAN TORONTO

Human Rights and Sexual Harassment - Information on your rights against sexual harassment. MINISTRY OF LABOUR, ONTARIO HUMAN RIGHTS COMMISSION

Human Rights Complaint Procedures - Information on the procedure for processing complaints. MINISTRY OF LABOUR, ONTARIO HUMAN RIGHTS COMMISSION

* Only available from: Newcomer Services Branch, 77 Bloor Street West, 5th Floor, Toronto, Ontario M7A 2R9

- Human Rights in Employment** - Description of the Human Rights Code in relation to employment. MINISTRY OF LABOUR, ONTARIO HUMAN RIGHTS COMMISSION
- Human Rights in Ontario** - Information on the Human Rights Code in Ontario (complaint procedures, preventing discrimination). MINISTRY OF LABOUR, ONTARIO HUMAN RIGHTS COMMISSION
- Making an Appeal** (English/French/Italian/Portuguese/Arabic) - Description of the Workers Compensation Board's appeal system. WORKERS' COMPENSATION BOARD
- Maternity and Child Care Leave in Canada** - A report discussing maternity leave provisions, observations on legislation and enforcement, unemployment insurance, adoption and paternity leave. LABOUR CANADA WOMEN'S BUREAU
- Mental Health and Patients' Rights** - Describes the rights of mental health patients in receiving treatment. MINISTRY OF HEALTH
- Ontario Labour Legislation of Interest to Women - Sex discrimination in Employment** - Covers human rights in employment, and Employment Standards Act including wages, benefits, health, domestic work. OFFICE OF THE DEPUTY PREMIER, ONTARIO WOMEN'S DIRECTORATE
- Patients' Rights** (English, French) - Information on your rights as a patient. (Do mental patients have rights? What does "consent" mean? Children and consent). LAW SOCIETY OF UPPER CANADA
- Pregnancy Leave in Ontario** (English, French, Cree, Chinese, Greek, Italian, Spanish, Portuguese) - Tips on pregnancy leave in Ontario (eligibility, length of time, employee benefits during pregnancy). MINISTRY OF LABOUR, WOMEN'S BUREAU
- Prohibited Grounds of Discrimination in Employment** (English/French) - A chart describing prohibited grounds of discrimination in employment and public services. CANADIAN HUMAN RIGHTS COMMISSION
- Prohibited Grounds of Discrimination When Providing Public Services and Facilities** (English/French) - A chart describing prohibited grounds of discrimination when providing public services and facilities. CANADIAN HUMAN RIGHTS COMMISSION
- Stops and Searches** (English, French) - Explains your rights under various situations such as an accident, being stopped for questioning by a policeman etc., and explains what actions the policeman is allowed to take. LAW SOCIETY OF UPPER CANADA
- The Canadian Human Rights Act - A Guide** - (English/French) - A summary on the Canadian Human Rights Act (how to file a complaint, kinds of discrimination). CANADIAN HUMAN RIGHTS COMMISSION
- The Justice System In Ontario** - A general description of the justice system (police, courts, correctional services for adults, juveniles in the justice system). MINISTRY OF GOVERNMENT SERVICES

Unemployment Rights (English, French) - Information on your rights in case you are fired or laid off. (You have a right to notice before you are laid off. What if I lose my job because of discrimination?, I can't afford a lawyer, can I get unemployment insurance?). LAW SOCIETY OF UPPER CANADA

Your Complaint (English/French) - Explains what happens when you file a complaint (that you've been discriminated against) with the Canadian Human Rights Commission. CANADIAN HUMAN RIGHTS COMMISSION

Your Rights and Obligations under the Landlord and Tenant Act - Part IV (residential premises) - Security deposits, right to privacy, subletting, repairs and maintenance, terminating a tenancy, going to court, notice of rent increases and penalties. RESIDENTIAL TENANCY COMMISSION

Your Rights as a Worker in Ontario (English, French, Chinese, Cree, Greek, Italian, Ojibway, Portuguese, Punjabi, Spanish, Vietnamese) - A brief explanation of laws, which women in the workforce should know. MINISTRY OF LABOUR, WOMEN'S BUREAU

SENIORS

Don't Retire Your Tastebuds - Some thoughts on food for active living in the senior years! MINISTRY OF HEALTH

GAINS - The Guaranteed Annual Income System for Ontario Senior Citizens (English/French) - Additional income for senior citizens who fall below the guaranteed income level and receive Federal Old Age Security Pension and Guaranteed Income Supplement. MINISTRY OF REVENUE

Government of Canada and the Senior Citizen (English, French) - Federal programs and services intended especially for senior citizens. PUBLICATIONS CANADA

Guide for Senior Citizens - Services and Programs in Ontario (English, French) - Information about services provided by the federal and provincial governments as well as by municipalities and non-profit community organizations (inquiries, education, financial, health, housing, tax credits and grants). ONTARIO SENIORS SECRETARIAT

Housing for Senior Citizens - Information on Ontario Housing Corporation rent-geared-to-income senior citizens apartments. MINISTRY OF MUNICIPAL AFFAIRS AND HOUSING

Nursing Homes in Ontario: Consider Yourself at Home - Information on choosing a nursing home, how to apply and what it can offer. MINISTRY OF HEALTH

Old Age Security/Guaranteed Income Supplement/Spouse's Allowance - A description of eligibility requirements, and tables of (payment) rates. HEALTH AND WELFARE CANADA

Ontario Tax Grants for Seniors - Information Guide (English/French) - A guide for seniors on the Ontario Property Tax Grants, Sales Tax Grants, Temporary Home Heating Grants and Tax Treatment. MINISTRY OF REVENUE

Ontario's Drug Benefit for Senior Citizens - Description on the Ontario Drug Benefit Program for Senior Citizens, which allows you to obtain discounts on most drugs. MINISTRY OF HEALTH

Outline - Senior Citizens: Social housing - Criteria for selecting tenants.
MINISTRY OF MUNICIPAL AFFAIRS AND HOUSING

Programs and Services - Programs and Services for adults and children who need assistance on either a temporary or a long-term basis. A wide range of services may take the form of financial relief, physical care or professional counselling. MINISTRY OF COMMUNITY AND SOCIAL SERVICES

Senior Citizen Health Counselling Centres - When it comes to your health we can help you to be sure - Services provided by Public Health Nurses for senior citizens in the Toronto area. DEPARTMENT OF PUBLIC HEALTH - CITY OF TORONTO

Senior Citizen Transit - Information for senior citizens on obtaining a discount identification card for riding the T.T.C. TORONTO TRANSIT COMMISSION INFORMATION CENTRE

Senior Citizens Travel Guide - A booklet acquainting senior citizens with the many events, attractions and services in Ontario. Special rates or free admission to seniors are offered. MINISTRY OF TOURISM AND RECREATION

Seniors' Information Service for Metropolitan Toronto - Describes information service for seniors, either in search of programs/services or just for someone to talk to. MINISTRY OF COMMUNITY AND SOCIAL SERVICES

Telephone Services for Special Needs - Describes aid and services that are available for extending the use of the telephone to people who have hearing, speech, sight or motion disabilities. BELL CANADA

Unemployment Insurance - UI and you: When you reach 65 (English/French) - Information for seniors on their rights to obtain unemployment insurance. EMPLOYMENT AND IMMIGRATION CANADA

TRANSPORTATION/TRAVEL

Bon Voyage, But... (English/French) - Information on steps to take to ensure a trouble-free trip abroad (passports, health care, travel insurance). DEPARTMENT OF EXTERNAL AFFAIRS

Exciting Toronto by TTC - A booklet highlighting interesting and exciting Toronto sights with easy-to-follow transit instructions (City Hall, Science Centre, CN Tower). TORONTO TRANSIT COMMISSION INFORMATION CENTRE

"I Declare" (English/French) - Regulations and procedures on bringing goods into Canada. REVENUE CANADA, CUSTOMS AND EXCISE

Official Metropolitan Toronto Guide Map - Information on sites and attractions in Toronto and its surrounding areas. METROPOLITAN TORONTO CONVENTION AND VISITORS ASSOCIATION

Ontario - Official Road Map - Information on roads, traffic signs and kilometeric distances. MINISTRY OF TRANSPORTATION AND COMMUNICATIONS

Passenger Safety - Information on the safety and security facilities of the Toronto Transit Commission (T.T.C.). TORONTO TRANSIT COMMISSION INFORMATION CENTRE

Senior Citizen Transit - Information for senior citizens on obtaining a discount identification card for riding the T.T.C. TORONTO TRANSIT COMMISSION INFORMATION CENTRE

TTC Ride Guide - Information on the subway routes and places of interest. TORONTO TRANSIT COMMISSION INFORMATION CENTRE

UNEMPLOYMENT

Benefit Increases - Information on Survivors' Benefits, Temporary and Permanent Disability Benefits. WORKERS' COMPENSATION BOARD

Benefit Rate and Duration - Unemployment Insurance Act, 1971 (English/French) - Information and qualifications required for benefits under the Unemployment Insurance Act. EMPLOYMENT AND IMMIGRATION CANADA

How Unemployment Insurance Works For You (English/French) - Information on unemployment insurance. EMPLOYMENT AND IMMIGRATION CANADA

Making an Appeal (English/French/Italian/Portuguese/Arabic) - Description of the Workers' Compensation Board's appeal system. WORKERS' COMPENSATION BOARD

One Stop. One Step. Start job hunting or apply for UI (English/French) - Facts on how to fill in the form called Application for UI Benefits and Registration for Employment (work desired, work history, qualifications). EMPLOYMENT AND IMMIGRATION CANADA

People Helping People - are you unemployed? - Describes the services offered by this agency to the unemployed including: rent hot line, financial/nutrition counselling, and job search assistance. LABOUR AND COMMUNITY SERVICES

QA - Answers to your questions on workers' compensation - Employees. WORKERS' COMPENSATION BOARD

Unemployment - a guide for parents - Information on unemployment and the influence it may have on family life. (THE) DELLCREST CHILDREN'S CENTRE

Unemployment Insurance - A baby bonus it's not (English/French) - The maternity benefit information on qualifications. (Eligibility; Have you worked the last 20 weeks in the last 52? When should I apply?). EMPLOYMENT AND IMMIGRATION CANADA

Unemployment Insurance - A new face in the family photo? (English/French) - Provides information on eligibility for and duration of maternity and adoption benefits, how and when to apply, and possible continued (financial) assistance following termination of benefit period. EMPLOYMENT AND IMMIGRATION CANADA

Unemployment Insurance - Have you worked long enough to get UI? - in Ontario (English/French) - Details on the requirements, length, and rate of UI benefits in Ontario. EMPLOYMENT AND IMMIGRATION CANADA

Unemployment Insurance - If you don't agree... UI and you: Your right to appeal (English/French) - Information on how to appeal unemployment insurance. EMPLOYMENT AND IMMIGRATION CANADA

Unemployment Insurance - Searching for work is a full-time job (English/French) - Description of the "Active Job Search" program. EMPLOYMENT AND IMMIGRATION CANADA

Unemployment Insurance - Something for Nothing? No (English/French) - Information on unemployment insurance and its benefits. EMPLOYMENT AND IMMIGRATION CANADA

Unemployment Insurance - UI and you: When you reach 65 (English/French) - Information for seniors on their rights to obtain unemployment insurance. EMPLOYMENT AND IMMIGRATION CANADA

Unemployment Insurance - We can help when you're sick or hurt (English/French) - Information on unemployment insurance during illness, injury, or quarantine. EMPLOYMENT AND IMMIGRATION CANADA

Unemployment Insurance - When you get a new job... (English/French) - Information for individuals who presently have a job, but may still be collecting unemployment insurance. EMPLOYMENT AND IMMIGRATION CANADA

Unemployment Insurance - Your report card - it gets things moving (English/French) - Tips on how to fill in a claimant's report card. EMPLOYMENT AND IMMIGRATION CANADA

Unemployment Rights (English, French) - Information on your rights in case you are fired or laid off. (You have a right to notice before you are laid off. What if I lose my job because of discrimination? I can't afford a lawyer, can I get unemployment insurance?). LAW SOCIETY OF UPPER CANADA

WOMEN

Affirmative Action Action Positive - Equality in Employment Can Work for You (English/French) - Explains equal opportunities for women, the physically disabled, and native people within the labour market. EMPLOYMENT AND IMMIGRATION CANADA

A Healthy Pregnancy Means the Healthiest Baby Possible - Helpful hints on producing a healthy baby. DEPARTMENT OF PUBLIC HEALTH - CITY OF TORONTO

Canadian Women and Job Related Laws - 1981 (English/French) - Federal and Provincial Legislation relating to working women in Canada (discrimination, equal pay, maternity leave, health and safety of employed women). LABOUR CANADA, WOMEN'S BUREAU

Government of Canada and Women (English, French) - Services and programs available to women (small business, Canadian Forces, health and children, day care). PUBLICATIONS CANADA

Homeworkers' Rights (Chinese, Italian) - Information on rights for individuals who are employed within their homes. SOCIAL PLANNING COUNCIL OF METROPOLITAN TORONTO

Job Idea Book for Women (English/French) - Programs and services to help women find and keep a job (C.E.C., How do I improve my job skills? Do you know about our special programs?) EMPLOYMENT AND IMMIGRATION CANADA

Job Search - Information for women who are planning to enter the workforce for the first time, return to the workforce after an extended absence or to find new opportunities in the workforce. MINISTRY OF LABOUR, WOMEN'S BUREAU

Maternity and Child Care Leave in Canada - A report discussing maternity leave provisions, observations on legislation and enforcement, unemployment insurance, adoption and paternity leave. LABOUR CANADA, WOMEN'S BUREAU

New Skills for Women - Technology and the skilled trades - Work alternatives for women in technological and skilled trades. MINISTRY OF LABOUR, WOMEN'S BUREAU

Ontario Labour Legislation of Interest to Women - Sex discrimination in Employment - Covers human rights in employment, and Employment Standards Act including wages, benefits, health, domestic work. OFFICE OF THE DEPUTY PREMIER, ONTARIO WOMEN'S DIRECTORATE

Pregnancy Leave in Ontario (English, French, Cree, Chinese, Greek, Italian, Spanish, Portuguese) - Tips on pregnancy leave in Ontario (eligibility, length of time, employee benefits during pregnancy). MINISTRY OF LABOUR, WOMEN'S BUREAU

Technical Upgrading Program - A free upgrading program which helps women into the workplace by offering technology orientation, instruction in job search techniques and career development counselling. HUMBER COLLEGE

Unemployment Insurance - A baby bonus it's not (English/French) - The maternity benefit information on qualifications. (Eligibility; Have you worked the last 20 weeks in the last 52? When should I apply?). EMPLOYMENT AND IMMIGRATION CANADA

Your Rights as a Worker in Ontario (English, French, Chinese, Cree, Greek, Italian, Ojibway, Portuguese, Punjabi, Spanish, Vietnamese) - A brief explanation of laws, which women in the workforce should know. MINISTRY OF LABOUR, WOMEN'S BUREAU

YWCA - Working Skills for Women - Information on working skills for women (computer awareness, career planning, communications, problem solving and life management). Y.W.C.A. IMMIGRANT SERVICES

SOURCES

African Lion Safari R.R. #1, Cambridge, Ontario N1R 5S2

African Lion Safari

Bell Canada Special Needs Services, Bell Trinity Centre, 483 Bay Street,
Toronto, Ontario M5G 2E1

Telephone Services for Special Needs

Board of Education for the Borough of York 2 Trethewey Drive, Toronto, Ontario
M6M 4A8

Adult Day School

Board of Trade of Metropolitan Toronto P.O. Box 60, 3 First Canadian Place,
Toronto, Ontario M5X 1C1

Establishing a Business in Metropolitan Toronto

Boat Tours International Ltd. 5 Queen's Quay West, Toronto, Ontario M5J 2H1

Toronto Harbour and Islands Boat Tours

Canadian Human Rights Commission 257 Slater Street, Ottawa, Ontario K1A 1E1

Discrimination based on a Disability, including Alcohol or Drug
Dependence, is against the Law (English/French)

Discrimination based on Age is against the Law (English/French)

Discrimination based on a Pardoned Conviction is against the Law
(English/French)

Discrimination based on Disability, including Mental Disability, is
against the Law (English/French)

Discrimination based on Disability, including Physical Disability, is
against the Law (English/French)

Discrimination based on Family Status and Marital Status is against the
Law (English/French)

Discrimination based on Race, Colour, National or Ethnic Origin is
against the Law (English/French)

Discrimination based on Religion is against the Law (English/French)

Discrimination based on Sex is against the Law (English/French)

Equal Pay for Work of Equal Value by Men and Women is required by
Law (English/French)

Harassment Policy (English/French)

Prohibited Grounds of Discrimination in Employment (English/French)

Prohibited Grounds of Discrimination when providing Public Services
and Facilities (English/French)

The Canadian Human Rights Act - A Guide (English/French)

Your Complaint (English/French)

Canadian Medic-Alert Foundation Inc. 170 George Street, Toronto, Ontario
M5R 2N1

Be a Survivor - This Could Save Your Life or the Life of Someone you
Love - Application Form

(The) Canadian Red Cross Society Ontario Division, 460 Jarvis Street, Toronto,
Ontario M4Y 2H5

Caring for your Teeth (English/Chinese/Lao/Khmer/Vietnamese)
Tracing Your Missing Relatives (English/Chinese/Lao/Khmer/Vietnamese)
Winter Driving Tips (English/Chinese/Lao/Khmer/Vietnamese)

City of Etobicoke Civic Centre, Parks and Recreation Services, Etobicoke,
Ontario M9C 2Y2

Information Guide - Spring and Summer
- Fall and Winter

City of North York Parks and Recreation Department, 5100 Yonge Street, North
York, Ontario M2N 5V7

North York - Spring Services
- Summer Services

City of Scarborough Health Department Civic Centre, 160 Borough Drive,
Scarborough, Ontario M1P 4N8

Your Health is Our Concern

CN Tower 301 Front Street West, Toronto, Ontario M5V 2T6

CN Tower - See Toronto from a new point of view ...
CN Tower - There's no place like it on earth

Community Information Centre of Metropolitan Toronto 34 King Street East,
3rd Floor, Toronto, Ontario M5C 1E5

Information for the Physically Handicapped/Disabled - 1983

Consumer and Corporate Affairs Canada 4900 Yonge Street, Toronto
Ontario M3B 2M1

Carelessness and Fabric Fires (English/French)
Don't Forget that Helmet (English/French)
Follow the Signs (English/French)
Is Your Child Safe?
Safety Glass (English/French)
Stop! And Save a Life

Credit Counselling Service of Metropolitan Toronto Suite 301, 100 Lombard
Street, Toronto, Ontario M5C 1M3

Credit Counselling Services for the Consumer (non-profit credit
counselling agencies - guiding people from red to black)

(The) Dellcrest Children's Centre 1645 Sheppard Avenue West, Downsview,
Ontario M3M 2X4

Divorce and Separation - A Guide for Parents (English, Italian)
New Country New School A Guide for Parents (English/Italian/
Portuguese/Chinese)
The Child Adapting to Canadian Culture
Unemployment - a Guide for Parents (English, Italian)

Department of External Affairs 125 Sussex Drive, Ottawa, Ontario K1A 0G3
Bon Voyage, But ... (English/French)

Department of Parks and Recreation - City of Toronto 21st Floor, East Tower,
City Hall, Toronto, Ontario M5H 2N2
Parks and Recreation Facilities - Spring, Summer, Fall and Winter
Programs

Department of Public Health - City of Toronto 511 Richmond Street West,
Toronto, Ontario M5V 1Y3

A Healthy Pregnancy Means the Healthiest Baby Possible. Your Baby
is Counting on You
Senior Citizen Health Counselling Centres - When it comes to your
health we can help you to be sure
X-Ray History Card (English/French/Chinese/Greek/Spanish/
Portuguese)

Employment and Immigration Canada Public Affairs Dept., 4900 Yonge Street,
Suite 700, North York, Ontario M2N 6A8

Affirmative Action Action Positive - Equality in employment can
work for you (English/French)
Benefit Rate and Duration - Unemployment Insurance Act, 1971
(English/French)
Canada's Immigration Law - An Overview (English/French)
Canadian Occupations - Entry requirements
Claiming Refugee Status in Canada - Information for claimants
Coming Back to Canada - Returning Resident Permits (English/
French)
Documents You Need to Apply for a Social Insurance Number (SIN)
(English/French)
Employment Programs and Services for Canadians (English/French)
Helping a Relative Immigrate - Facts for Canadian Sponsors (English/
French)
Hiring Foreign Workers - Facts for Canadian Employers
How Do You Apply for a Social Insurance Number? Here's what
you do to get your SIN card (English/French)
How to Apply for a Social Insurance Number (SIN) by Mail
(English/French)
How Unemployment Insurance Works for You. Keep this handy guide
while you're on UI. It tells you what you need to know (English/
French)
Immigrating to Canada - Initial information for applicants
Introduction to Canada
Job Idea Book for Women (English/French)
Living in Canada - A Guide for New Immigrants
One Stop. One Step - Start job hunting, or apply for UI. You can do
both with one easy form (English/French)
Opening Doors to Jobs - Employment programs and services for young
people (English/French)
Sponsoring Refugees - Facts for Canadian Groups and Organizations
(English/French)
Studying in Canada - Facts for foreign students (English/French)
Unemployment Insurance - A baby bonus it's not (English/French)
Unemployment Insurance - A new face in the family photo?
(English/French)
Unemployment Insurance - Have you worked long enough to get UI?-
in Ontario. (English/French)

Employment and Immigration Canada (cont'd)

- Unemployment Insurance - If you don't agree ... UI and you: Your right to appeal (English/French)
- Unemployment Insurance - Searching for work is a full-time job (English/French)
- Unemployment Insurance - Something for nothing? No. But if you meet your obligations, you have a right to UI benefits (English/French)
- Unemployment Insurance - UI and you: When you reach 65. Are you 65 years old? What are your rights to UI? We'll explain (English/French)
- Unemployment Insurance - We can help when you're sick or hurt (English/French)
- Unemployment Insurance - When you get a new job ... (English/French)
- Unemployment Insurance - Your report card - it gets things moving (English/French)
- Visiting Canada - Your entry and temporary stay (English/French)
- Working Temporarily in Canada - Facts for foreign workers (English/French)
- Your Rights Under Canada's Immigration Law (English/French)

Epilepsy Association, Metro Toronto 214 King Street West, Suite 214, Toronto, Ontario M5H 1K4

- Epilepsy (English, Italian, Japanese, Greek, Portuguese)
- Epilepsy (kit)

Etobicoke Public Libraries P.O. Box 501, Etobicoke, Ontario M9C 5G1

- The Job Search (a bibliography)

Federal Business Development Bank Management Services, 250 University Avenue, Toronto, Ontario M5H 9Z9

- CASE - Counselling Assistance to Small Enterprises for businesses anywhere in Canada

Health and Welfare Canada Income Security Programs, Box 5100, Postal Station D, Scarborough, Ontario M1R 5C8

- Are You Approaching 65? - A retirement pension guide for you (English, French)
- Are You Eligible? (English, French)
- Benefit Rate Guide
- Death and Survivors' Benefits - for your family (English, French)
- Disability benefits - for you and your children (English, French)
- More Retirement Income - Do you Qualify? (English, French)
- Old Age Security/Guaranteed Income Supplement/Spouse's Allowance. Tables of rates
- Sharing the Pension Credits (if your marriage ends)
- The Canada Pension Plan - it's more than just a pension (English, French)
- Your Family Allowances (English, French)

Health Promotions Directory - tel: 966-6383

- Breast Feeding

Hospital Medical Care 710 Bay Street, Toronto, Ontario M5G 9Z9

Hospital Medical Care - Immigrants and Visitors. Designed exclusively for visitors to Canada

Humber College 3199 Lakeshore Boulevard West, Toronto, Ontario M8V 1K8

Technical Upgrading Program

Information Centre York Quay, 235 Queen's Quay West, Toronto, Ontario M5V 1A2

Harbourfront Happenings

Harbourfront - on Toronto Harbour at the foot of York Street

Insurance Bureau of Canada 181 University Avenue, Toronto, Ontario M5H 3M7

Car Insurance Explained

Junior League of Toronto 542 Mt. Pleasant Road, Suite #301, Toronto, Ontario M4S 2M7

New Directions ... a support service for displaced homemakers

Key Publishers Company Ltd. 59 Front Street East, Toronto, Ontario M5E 1B3

Key to Toronto

Kiwanis Club of West Toronto 1 Austin Terrace, Toronto, Ontario M5R 1X8

Visit Famous Casa Loma

Labour and Community Services 3025 Hurontario, Suite 305, Mississauga, Ontario L5A 2H1

People Helping People - are you unemployed?

Labour Canada - Women's Bureau 4900 Yonge Street, Toronto, Ontario M2N 6C3

Canadian Women and Job Related Laws - 1981 (English/French)

Maternity and Child Care Leave in Canada

Law Society of Upper Canada Information Department, Suite 500, 204 Richmond Street West, Toronto, Ontario M5V 1V6

Arrest and Detention (English, French)

Assault in Your Home (English, French)

Buying a Home

Dealing with Debts (English, French)

Dial-a-Law

Do I Qualify as a Refugee? (English, French)

Employment Rights (English, French)

Grounds for Divorce (English, French)

Lawyer Referral Service

Legal Aid

Patients' Rights (English, French)

Stops and Searches (English, French)

Support for You and Your Kids (English, French)

Unemployment Rights (English, French)

Where to go When you Have a Problem

Legislative Assembly of Ontario Parliamentary and Public Relations Office,
Room 153, Queen's Park, Toronto, Ontario M7A 1A2

Metrics Commission Canada P.O. Box 4000, Ottawa, Ontario K1S 5G8
Kitchen Metrics (English, French)

Metropolitan Toronto and Region Conservation Authority 5 Shoreham Drive,
Downsview, Ontario M3N 1S4
Black Creek Pioneer Village - Toronto, Ontario - A Living Village
Kortright Centre for Conservation - Kleinburg

Metropolitan Toronto Convention and Visitors Association Toronto Eaton
Centre, 220 Yonge Street, Suite 110, P.O. Box 510, Toronto, Ontario
M5B 2H1
Discovery Guide - Metropolitan Toronto
Happenings - What's on in Toronto
Official Metropolitan Toronto Guide Map

Metropolitan Toronto Library Board 789 Yonge Street, Toronto, Ontario
M4W 2G8
Metroline - Computerized Bibliographic Search Service
Metropolitan Toronto Library - Business Department
Metropolitan Toronto Library - Languages Centre
Metropolitan Toronto Library - Social Sciences Department
Metropolitan Toronto Library Introduces - COM cat
Pathfinders - finding a Canadian company
Photocopying in the Metropolitan Toronto Library ...

Metropolitan Toronto Parks and Property Department 365 Bay Street, 9th
Floor, Toronto, Ontario M5H 2V3
Bicycle Routes within Metropolitan Toronto
Metropolitan Toronto Parks

Metropolitan Toronto Police 590 Jarvis Street, Toronto, Ontario M4Y 2J5
Ethnic Relations Unit

Metro Safety Council 4-135 The West Mall, Toronto, Ontario M9C 1C2
Passport to Toronto

Metro Toronto Zoo P.O.Box 280, West Hill, Ontario M1E 4R5
Metro Toronto Zoo - Discover our World!

Ministry of Colleges and Universities 900 Bay Street, Mowat Block, 22nd Floor,
Toronto, Ontario M7A 1L2
Apprenticeship - Training in Ontario
Horizons - A guide to post-secondary education in Ontario
Ontario Career Action Program - Training in Ontario

Ministry of Community and Social Services Public Enquiries, Room M1-51,
Macdonald Block, Queen's Park, Toronto, Ontario M7A 1E9

A Guide for Parents of Young Children: Infants, toddlers and preschoolers
Child Abuse Prevention
Day Care - Tips on how to find and buy day care for your child
How to Adopt in Ontario
How to Appeal - General Welfare Assistance; Family Benefits; Vocational Rehabilitation Services
Income Maintenance Handbook
On Your Way to Work
Programs and Services
Seniors' Information Service for Metropolitan Toronto
Services for Children (English, French)

Ministry of Consumer and Commercial Relations Consumer Information
Centre, 555 Yonge Street, Toronto, Ontario M7A 2H6

A Business Guide to the Business Practices Act
A Guide to the Consumer Protection Act (English, Chinese*)
Consumer Information Centre ... something for everyone
Consumer Reporting Act. It Works for You
Refunds and Exchanges: do you know the facts?
Six Shopping Tips
The Basic Consumer Guide to Insurance
The Consumer's Guide to the Business Practices Act
The Facts about Credit and You
The Good Buy Kit
The Nuts and Bolts of Car Repair
Tips on Buying a Car and Rust Inhibition
Tips for Shopping at Your Door

Ministry of Education Communication Services Branch, Mowat Block, 14th
Floor, Queen's Park, Toronto, Ontario M7A 1L2

Adult Education: It's never too late to learn
A Parent's Guide to Career Planning for Children
Education for a Multicultural Society
Education for Children with Special Needs (English, French)
Education for Tomorrow: The New Secondary School Program in Ontario
Education in Elementary Schools Today (English, French)
Education: What's in it for you?
French in Ontario Schools
Helping Your Child Learn
Introduction to Education in Ontario
Teaching Your Child Specific Skills
Today's Secondary Schools: Credits where credits are due
Who's Responsible for Your Child's Education? (English, French)

Ministry of Government Services Publications Services, 880 Bay Street, 5th
Floor, Toronto, Ontario M7A 1N8

The Justice System in Ontario

* Only available from: Newcomer Services Branch, 77 Bloor Street West, 5th Floor, Toronto, Ontario M7A 2R9

Ministry of Health Hepburn Block, 80 Grosvenor Street, Toronto, Ontario
M7A 1R3

Don't Retire Your Tastebuds - Some thoughts on food for active living in the senior years!
Facts on Fluoride
Getting Well Quickly - at Home
Immunize Your Schoolchildren (English, French, Chinese, Greek, Italian, Portuguese, Spanish, Vietnamese)
Mental Health and Patients' Rights
Nursing Homes in Ontario: Consider yourself at home
O Nosso Primeiro Bebe/Our First Baby: Uma Fotonovela/A Photojournal (Portuguese/English)
Ontario's Drug Benefit for Senior Citizens
Sharing the Cost of Chronic Care
Starting Treatment for T.B.? Facts you should know! (English, French, Chinese, Cree, Khmer, Lao, Ojibway, Portuguese, Vietnamese)
The Great Food Adventure
The Ontario Health Insurance Plan - General Guide
The Public Health Nurse
The Traveller's Guide to the Ontario Health Insurance Plan

Ministry of Industry and Trade Small Business Development Section, 7th Floor,
Hearst Block, 900 Bay Street, Toronto, Ontario M7A 2E1

Starting a Small Business in Ontario

Ministry of Labour 400 University Avenue, Toronto, Ontario M7A 1T7

Employment Facts for Ontario Students
Employment Standards - A Guide to the Employment Standards Act (English, French, Chinese*)
The Career Campaign Guidebook - Search Resume Interview

Ontario Human Rights Commission

A Guide to the Human Rights Code, 1981
Employment Application Forms and Interviews
Human Rights and Sexual Harassment
Human Rights Complaint Procedures
Human Rights in Employment
Human Rights in Ontario

Women's Bureau

Job Search
New Skills for Women - Technology and the Skilled Trades
Pregnancy Leave in Ontario (English, French, Chinese, Cree, Greek, Italian, Portuguese, Spanish)
Your Rights as a Worker in Ontario (English, French, Chinese, Cree, Greek, Italian, Ojibway, Portuguese, Punjabi, Spanish, Vietnamese)

* Only available from: Newcomer Services Branch, 77 Bloor Street West, 5th Floor, Toronto, Ontario M7A 2R9

Ministry of Municipal Affairs and Housing 56 Wellesley Street West, 2nd Floor,
Toronto, Ontario M7A 2K4

Housing for Families
Housing for Senior Citizens
Outline - Families - Social Housing: Criteria for Selecting Tenants
Outline - Local Housing Authorities
Outline - Ontario Housing Corporation
Outline - Public Housing Assistance
Outline - Rent Supplement Program
Outline - Senior Citizens: Social Housing - Criteria for Selecting Tenants
Outline - Social Housing: Guidelines for admission and continued eligibility

Ministry of Revenue 33 King Street West, P.O. Box 627, Oshawa, Ontario
L1H 8G1

GAINS - The Guaranteed Annual Income System for Ontario Senior Citizens (English/French)
Ontario Tax Credits - Guide (English/French)
Ontario Tax Grants for Seniors - Information Guide (English/French)

Ministry of the Attorney General 18 King Street East, 18th Floor, Toronto,
Ontario M5C 1C5

Being a witness
Family Law Reform - Your New Rights (English, French, Chinese*)
It Doesn't Hurt to Help
Minor Offences (English, French)
Small Claims Court
Where Do I Stand? A child's legal guide to separation and divorce

Ministry of Tourism and Recreation Ontario Travel, 3rd Floor, Hearst Block,
Queen's Park, Toronto, Ontario M7A 2E5

Senior Citizens Travel Guide

Ministry of Transportation and Communications Public and Safety Information
Branch, West Tower, Downsview, Ontario M3M 1J8

Buying or Selling a Car Privately? (English, Chinese*)
Driver's Handbook - Traffic laws and good driving practices for drivers in Ontario
Driver's Manual - Adapted for adult new readers
Life is Precious: Choosing and using child safety seats
Pedestrian - Go Safely
Truck and Bus Driver's Manual
Welcome to Ontario
What You Should Know About Seat Belts
Winter Driving - Good driving practices

Map Office

Ontario - Official Road Map

* Only available from: Newcomer Services Branch, 77 Bloor Street West, 5th Floor, Toronto, Ontario M7A 2R9

North York Board of Education Continuing Education, 5050 Yonge Street,
North York, Ontario M2N 5N8

Learning in North York - Adult Program

Office of the Deputy Premier, Ontario Women's Directorate Room 180,
Legislative Building, Queen's Park, Toronto, Ontario M7A 1A1

Ontario Labour Legislation of Interest to Women - Sex Discrimination
in Employment

(The) Office of the Public Complaints Commissioner 157 Bloor Street West,
Toronto, Ontario M5S 1P7

Contact - the Public Complaints Commissioner (a civilian service set
up to resolve disputes between You and Your Police)
How to File a Police Complaint

(The) Ontario Safety League 82 Peter Street, Toronto, M5V 2G5

Fragile Cargo - Infant Restraints and Child Safety Seats

Ontario Science Centre 770 Don Mills Road, Don Mills, Ontario M3C 1T3

Ontario Science Centre

Ontario Seniors Secretariat 700 Bay Street, 3rd Floor, Queen's Park, Toronto,
Ontario M5G 1Z6

Guide for Senior Citizens - Services and programs in Ontario
(English, French)

Ontario Youth Secretariat 700 Bay Street, 2nd Floor, Toronto, Ontario
M5G 1Z6

The Edge - on finding a job or creating your own and making the
most of it (English, French, Chinese*, Lao*, Vietnamese*)

Open College Ryerson CJRT-FM, 297 Victoria Street, Toronto, Ontario
M5B 1W1

Don't Stay Home Without Us (Open College CJRT FM)

Publications Canada P.O. Box 1986, Postal Station B, Ottawa, Ontario
K1P 6G6

Government of Canada and the Consumer (English, French)
Government of Canada and the Senior Citizen (English, French)
Government of Canada and the Small Business (English, French)
Government of Canada and Women (English, French)
Government of Canada and the Working Person (English, French)
Government of Canada and Youth (English, French)
It's All Ours

* Only available from: Newcomer Services Branch, 77 Bloor Street West, 5th
Floor, Toronto, Ontario M7A 2R9

Residential Tenancy Commission 56 Wellesley Street W., 8th Floor, Toronto,
Ontario M7A 2J9

Rent Review: Here are the Facts
Your Rights and Obligations under the Landlord and Tenant Act -
Part IV (residential premises)

Revenue Canada, Customs and Excise 360 Coventry Road, Ottawa, Ontario
K1K 2C6

"I Declare"

Royal Ontario Museum 100 Queen's Park, Toronto, Ontario M5S 2C6

"What a Place!" - Royal Ontario Museum

Scarborough Recreation and Parks Department Scarborough Civic Centre,
150 Borough Drive, Scarborough, Ontario M1P 4N7

Scarborough Recreation and Parks Services - Spring and Summer

School of Continuing Studies University of Toronto 158 St. George Street,
Toronto, Ontario M5S 2V8

Intensive English as a Second Language Programme

Secretariat for Disabled Persons 3rd Floor, 700 Bay Street, Toronto, Ontario
M5G 1Z6

Guide to Programs and Services for Disabled Persons in Ontario

Secretary of State 55 St. Clair Avenue East, Toronto, Ontario M4T 1M2

A Look at Canada (English, French, Chinese*, Khmer*, Lao*,
Vietnamese*)

Courts of Canadian Citizenship (English/French)

Dealing with Canadian Citizenship Inquiries (English/French)

Dual Citizenship (English/French)

How to Become a Canadian Citizen (English/French, Chinese*,
Italian, Khmer*, Lao*, Punjabi, Vietnamese*)

How to Prove you are a Canadian Citizen (English/French, Chinese*,
Khmer*, Lao*, Vietnamese*)

O Canada - our National Anthem (English/French)

Second Language Training in the Work World (English/French)

The Canadian Citizen (English/French, Chinese*, Khmer*, Lao*,
Vietnamese*)

**Seneca College of Applied Arts and Technology - Centre for Counselling and
Career Development** 1750 Finch Avenue East, Willowdale, Ontario
M2J 2X5

Seneca Career Assessment Services - Community Counselling and
Testing Programs

* Only available from: Newcomer Services Branch, 77 Bloor Street West, 5th
Floor, Toronto, Ontario M7A 2R9

Social Planning Council of Metropolitan Toronto 185 Bloor Street East,
Toronto, Ontario M4W 3J3

Homeworkers' Rights (Chinese, Italian)

Stop Gap Family Care 22 Meadowvale Road, Westhill, Ontario M1C 1R8

Stop Gap Family Care: For ready help throughout Metro

Tenant Hotline 425 Vaughan Road, Toronto, Ontario M6C 2P1

Tenant Hotline

Toronto Board of Education 155 College Street, Toronto, Ontario M5T 1P6

A Time to Choose (English, Chinese, French, Greek, Italian, Polish,
Portuguese, Spanish, Vietnamese)

Continuing Adult Education

Early Immersion - French Second-Language Programs. For parents
and guardians planning to enroll their child(ren) in the senior
kindergarten program

English as a Second Language - Programs for adults (English, French,
Chinese, Greek, Italian, Polish, Spanish, Portuguese)

French Second-Language Programs - Information for parents and
guardians

Some Information on West End Reception Centre. How the West End
Reception Centre helps new Canadians choose a school (English,
Chinese, Portuguese, Vietnamese)

Summer Activities - for elementary school students

(The) Toronto Historical Board Exhibition Place, Toronto, Ontario M6K 3C3

Explore Historic Toronto

Toronto Public Library, 40 Orchard View Boulevard, Toronto, Ontario M4R 2G1

It's Your Library - A "How to Use it" Manual

TTC Information Centre 1900 Yonge Street, Toronto, Ontario M4S 1Z2

Exciting Toronto by TTC

Passenger Safety

Senior Citizen Transit

TTC Ride Guide

Workers' Compensation Board 2 Bloor Street East, Toronto, Ontario M4W 3C3

Benefit Increases

Making an Appeal (English/French/Italian/Portuguese/Arabic)

QA - Answers to your questions about workmen's compensation -
Employees

Y.W.C.A. Immigrant Services 80 Woodlawn Avenue East, Toronto, Ontario
M4T 1C1

YWCA - Working Skills for Women

*The Ontario Ministry of
Citizenship and Culture*

Susan Fish, Minister



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77 Bloor Street West
Toronto, Canada
M7A 2R9

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